
CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD

Thursday, 1 December 2016 at 10.00 am
Council Chamber, Bodlondeb, Conwy

PRESENT:	Bethan Jones (Chair)	Betsi Cadwaladr University Health Board
STAUTORY MEMBERS	Iwan Davies	Conwy County Borough Council (CCBC)
	Mohammed Mehmet	Denbighshire County Council (DCC)
	Councillor Hugh Evans	Denbighshire County Council (DCC)
	Simon Smith	North Wales Fire and Rescue Service (NWFRS)
	Sian Williams	Natural Resources Wales (NRW)
	Dr Mark Walker for	Betsi Cadwaladr University Health Board (BCUHB)
	Dr Evan Moore	
INVITED PARTICIPANTS	Wendy Jones	Community and Voluntary Support Conwy (CVSC)
	Mark Pierce	North Wales Police (NWP)
	Judith Magaw	Wales Community Rehabilitation Company (WCRC)
	Dr Kathrin Thomas	Public Health Wales (PHW)
In attendance:	Nigel McCann	Betsi Cadwaladr University Health Board
Officers:	Nicola Kneale	Strategic Planning and Performance Officer
	Fran Lewis	Corporate Performance and Improvement Manager
	Hannah Rigby	Public Services Board Development Officer
	Vicki Robarts	Strategic Planning Team Manager
	Megan Vickery	Engagement Officer

32. APOLOGIES FOR ABSENCE

Apologies for absence were received from Dr. Evan Moore (BCUHB), Andrew Jones (National Probation Service), Stephen Hughes (Police and Crime Commissioner's Office), Councillor Dilwyn Roberts (Conwy County Borough Council), Helen Wilkinson (Denbighshire Voluntary Services Council) and Sioned Rees (Welsh Government).

33. **MINUTES**

RESOLVED-

That the minutes of the meeting of the Conwy and Denbighshire Public Services Board held on 26 September, 2016 be approved.

34. **MATTERS ARISING**

None.

35. **EUROPEAN UNION REFERENDUM - WELSH GOVERNMENT UPDATE ON THE LATEST POSITION IN RELATION TO OUTCOMES AND IMPLICATIONS**

Conwy's PSB Development Officer provided the Board with an update on the latest position on the European Union Referendum on behalf of Sioned Rees (Head of Escalation and Special Measures Support, Welsh Government), as follows:

The First Minister set out 6 key priorities immediately following the referendum which were summarised as:

- protecting jobs and ensuring business confidence in the aftermath of the referendum;
- full involvement in discussions on the UK's exit from the EU;
- continuing full and unfettered access to the EU Single Market;
- security of funding budgeted under current EU programmes;
- financial reform to ensure fair future funding for Wales; and
- a new relationship between the devolved and UK governments.

Article 50 of the Treaty on European Union would be invoked by the end of March 2017 and the recent ruling by the High Court would not delay the timetable. Once notification took place, formal negotiations would start between the EU and the Member States, with a view to agreeing the arrangements for withdrawal.

It was noted that the North Wales Regional Leadership Board and Economic Ambition Board would address the current position in the region.

Board Members highlighted the change and specific risks involved. The Chief Executive of Conwy (Iwan Davies) stated that he would arrange for the matter to be raised at the next meeting of the Economic Ambition Board the following week.

Board Members felt that, whilst there was nothing specific to the area, there was concern that there would be an economic impact.

Feedback from Interreg (a series of five programmes to stimulate cooperation between regions in the European Union, funded by the European Regional Development Fund) was that work was on going in relation to accessing European Funding and that non-European Countries such as Norway and Switzerland, benefitted from European Funding. The

position for Wales was unclear at this stage and Northern Ireland was already feeling the negative impact of leaving the EU. The message from the Welsh European Funding Office (WEFO) was that they were still open for business and that the Government would underwrite those projects already approved and signed for.

Board Members acknowledged that 'life funding' was a separate matter to those already committed and there was still a nervousness around new funding.

Wales had been one of the biggest beneficiaries of European Funding. However, the management of funding in relation to community projects had been subject to bureaucracy, including devolving monies to other statutory organisations.

The role of the media, communications and the general feelings of the public was regarded as a problem in communicating difficult decisions.

The need to ensure that the North Wales Region did not miss out was highlighted and for the Boards to look at a 10 to 15 year vision, to create opportunities and identify local risks. Also, in relation to a communication exercise, the need to understand the lessons learned from Brexit was highlighted. Conwy's Chief Executive (Iwan Davies) stated that Officers within Conwy County Borough Council were currently updating a paper, which could be circulated, in relation to European Funding, Poverty and the Arts and it was noted that a significant amount of European funding had been allocated to Higher Education. The Welsh Assembly Government had also published a consultation document on the implications of Brexit for Wales, which ended on 28 November, 2016.

In relation to Denbighshire Council, it was noted that grants had been assured and guaranteed to 2019. However, there was uncertainty about the future and Denbighshire's Chief Executive (Mohammed Mehmet) advised against speculation and future assumptions at this point in time, stating that the Government should be challenged in relation to a replacement funding source.

The Board considered that there was a need to understand what Europe was funding, post 2019, particularly in relation to poverty, wellbeing and identifying gaps and priorities. The funding gaps needed to be highlighted as a baseline in the Local Assessment of Wellbeing.

RESOLVED-

That the funding gaps be highlighted as a baseline in the Local Assessment of Wellbeing.

36. **FIRST 1000 DAYS**

Dr Kathrin Thomas (Public Health Wales) provided an update on the proposed workshop to be held on 6 February, 2017. It was noted that Wales Wide – United for Health, had been renamed to; Cymru Well Wales. The need for partners to be clear about the purpose of the initiative was highlighted and a steer from Board Members on the purpose and priorities was sought.

The following points were raised:

- Discussion took place on whether the theme should be Early Priority. Board Members considered that Interim Priority was preferable, as it was a long term initiative.
- Whether to take the issues further should be the subject of another debate.
- As the Wellbeing Plan was being developed into 2018, there was concern surrounding the challenge of how to turn priorities into deliverable outcomes over the next 8 months.
- Resource implications and benefit return
- Pilot and long term delivery
- Mapping was required for clarity
- Inclusion of Maternity Services Liaison Committee (MSLC) – so that parents can feed into the process.

RESOLVED-

(a) That the Board reaffirms the need for a mapping exercise to highlight what could be achieved and that a Workshop be carried out late January to set priorities.

(b) That a further report be presented after 6 February, 2017 on the outcome.

37. **COMMUNICATION**

The Chief Executive for Conwy (Iwan Davies) provided an update on communication approaches. A list of social media contacts and key social media pages/accounts for each PSB organisation had been produced and circulated to the relevant officers for action (ensuring necessary steps were taken to like, follow and share partners accounts and pages). Conwy was planning to undertake a workshop in the New Year to review the approach to engagement and this could be discussed further with partners in the future.

In relation to hot desking and accessing guest wifi, partners were open to allowing staff access and the majority of PSB partners had guest wifi. Public Health Wales and North Wales Police had wifi in certain areas of their building. Members were informed of a new North Wales IT project which is currently being tested. It aims to have a single shared wifi network between public sector bodies in North Wales – including the 6 North Wales Local Authorities, North Wales Fire and Rescue and BCUHB. This would remove the need for guest wifi access at partner sites.

In relation to Information Governance, it was noted that this area had not been fully progressed. PSB officers had discussed the best way to progress this and came to the conclusion that PSB Members may benefit from a presentation at a future meeting, in respect of the procedures already in place on developing Information Sharing Protocols. It was noted that, in the past, Conwy had been risk averse in sharing information, due to the Data Protection Act and the need to balance the requirements

of the Freedom of Information Act. However, if there were areas where Conwy were not providing information, this needed to be conveyed to Officers. Members agreed that this approach should be adopted by all Members of the PSB and that a presentation would not be necessary.

RESOLVED-

That the information be noted and that where partner organisations were not providing information, this should be conveyed to Officers.

38. AGREEMENT OF THE LOCAL TIMETABLE FOR THE WELLBEING ASSESSMENT AND WELLBEING PLAN

Board Members considered the proposed PSB timetable to publish the Wellbeing Assessment and Wellbeing Plan and, in line with the key requirements of the Wellbeing of Future Generations Act, the PSB Officers Group proposed the following deadlines:

- Publish the Wellbeing Assessment – 6 May, 2017
- Publish the Wellbeing Plan – 31 May, 2018

In delaying the publication of the Wellbeing Plan to 31 May, 2018, a number of key benefits and advantages were provided (outlined in paragraph 3.2 of the report).

Board Members discussed the following:

- It was suggested that the publication of the Plan be moved to October, 2018 so that budgetary requirements could be considered with the involvement of stakeholders.
- The need to ensure that there was sufficient time to review the Plan and the need to be more in sync with other PSBs.
- The need to ensure there was sufficient time to feedback.
- The new Administration in 2017 – this timescale fitted in with their priorities and allowed time to reflect on budgetary issues.
- In relation to the second bullet point of the key benefits and advantages, it was suggested that the wording 'detailed' be removed, to negate the need for additional work.

RESOLVED-

(a) That the Timetable, as proposed, be approved, in line with the key benefits and advantages of this approach.

(b) That the wording in the second bullet point of the key benefits and advantages be amended.

39. LOCAL ASSESSMENT OF WELLBEING FINAL DRAFT - APPROVAL FOR CONSULTATION

Conwy's Principal Research and Information Officer reported on the feedback received to date. The Future Generations Commissioners had

outsourced the response to the consultation to Cardiff University and that a timetable had not yet been agreed for formal consultation.

The Welsh Government did not expect everything to be included, as the document would develop over time. It was noted that the bullet points were key strategic messages from conversations, discussion and engagement carried out.

The following key points were highlighted:

Social Wellbeing - 14 areas.

- Giving every child a start – more work was required in relation to this and adverse experience in childhood was raised. It was noted that the bullet points may change.
- The topic had been adapted to pre-school. It was noted that the age definition confused some partners and they were happy to be called children and young people.
- Health inequalities – obesity, mental wellbeing
- Website – in future all information would be included and the link was now available, which included school attainment.

Discussion took place on the following:

- Lack of reference to North Wales Fire and Rescue. It was noted that links were being looked at with officers within the organisation.
- Children with disabilities/learning disabilities in general were not covered. In response, it was noted that this was challenged in the Social Services and Wellbeing Act. It was noted that there had been an increase in data relating to child/adult disabilities and this information had only recently been received.
- The impact on carers and families and service needs was emphasised and it was noted that this was addressed in an earlier version.
- The importance of including all plans/information, otherwise it was difficult for organisations to adapt their services according to needs.
- The need to include Wales Community Rehabilitation Company, with particular focus on criminality, dirty needles in play areas and domestic abuse. It was advised that unless the perpetrators were addressed, more victims would be created and there was a need to thread this into the document. In response, it was noted the full version of the assessment addressed offenders.
- Children with disabilities, outward migration and young people as assets and it was suggested that young people be included as a separate chapter. In response, it was noted that this had not been possible and the issues were addressed under housing and transport.
- Ageing Well and whether this related to nursing homes or residential care? It was noted that this information had come from the Population Assessment and related to supported housing.
- It was suggested that the title be amended to 'Ageing' as opposed to 'Ageing Well'.
- Nursing Homes had been moved to the Economy category.

- Those needing care and lone support and the best place for them to live, in consideration of the increase in the number of people suffering from dementia and frailty.
- Child Sexual Exploitation was an important issue which had to be included.
- Policing and the impact of crime
- It was suggested that, as a vast majority of information was on the website, it could be opened to technical officers from organisations to edit via the website, so that the information was live and updated. Concern was expressed in relation to this, as the PSB owned the detail and Conwy's Principal Research and Information Officer was required to ensure the detail fitted with the Assessment and that all areas were covered.
- Concerns regarding potential challenges to the data relating to organisations were highlighted. The Principal Research and Development Officer gave an assurance that the information provided by organisations was clarified with them for accuracy and that there was sufficient time to do this prior to formal consultation.
- Analysis on community areas involved a great deal of work and there was a danger that the strategic element may be missed. The Gwynedd and Ynys Mon PSB approach focused on communities and work was carried out on that level.
- In relation to gaps in mapping, the need to start at a broad point and narrow down was highlighted.

RESOLVED-

That PSB members contact Conwy's Principal Research and Information Officer directly if they have any queries or require clarification on the local wellbeing assessment - by mid-January, prior to sign off at the workshop.

40. AGREEMENT OF THE PRINCIPLES FOR PRIORITISATION

Board Members considered a discussion paper on the principles of prioritisation. The process created a structure that made setting priorities more systematic and included 7 specific steps as follows:

- Step 1 Establish a participatory group.
- Step 2 Identify the list of possible priority themes from the Wellbeing Assessment situation.
- Step 3 Agree explicit criteria and which are most important.
- Step 4 Prioritise list of issues.
- Step 5 Establish a criteria for selecting a response and action.
- Step 6 Although not a duty under the Act, consider impact assessments, e.g. Equality Impact Assessment.
- Step 7 Include Wellbeing objectives and agreed actions in the Wellbeing Plan, view and revise.

Discussion took place on the following:

- Workshop involvement (to be held on 23 January).

- Open and inclusive forum would not be manageable, it was preferable to have open discussion after the workshop.
- The need to ensure that priorities met the needs of communities.
- Recognition that the Snowdonia National Park, Further Education College and Housing Providers were not represented on the PSB, and their priorities needed to be considered.
- The need for evidence to justify actions.
- Involvement of other stakeholders in identifying priorities.
- Presentation of local issues as a basis for the initial list of priorities and focus on a number of priorities for a response analysis.
- Criteria to add value to be carried out at the workshop.
- Potential priorities from the Wellbeing Assessment to be drafted beforehand.
- The afternoon session of the Workshop should be allocated to the Assessment Prioritisation exercise.
- Facilitation of the workshop.
- Format of the agenda.

RESOLVED-

(a) That the format of the agenda for the Wellbeing Objectives Workshop should be as follows:

- **Morning Session – Presentation, Extensive list of Priorities, agree criteria**
- **Afternoon Session – Assessment prioritization - judging against criteria (criteria to be drafted beforehand)**

(b) That the Wellbeing Objectives Workshop be facilitated.

41. **UPDATE ON ORGANISATIONAL PRIORITIES**

Members of the Board considered the Conwy and Denbighshire Public Services Board Partner Organisational Emerging Priorities and the following points were raised:

- The need to ensure a cohesive approach and the capacity to add value.
- To be aligned with other priorities.
- Potential standing item on the agenda.
- Provided opportunities for collaboration.
- It was acknowledged that BCUHB was not currently included.
- It was acknowledged that themes needed to be populated for the North Wales Fire and Rescue.
- The document should be restricted.
- To rename the document 'Conwy and Denbighshire Public Services Board – Matrix of Emerging Draft Organisational Priorities' and transfer into a matrix.

RESOLVED-

That the document be noted and amended accordingly.

42. **FORWARD WORK PROGRAMME**

The Forward Work Programme for the Conwy and Denbighshire Public Service Board was presented and the following additions were noted:

27 March, 2017 – Gap analysis for 1st 1,000 days

27 March, 2017 – Collaboration Engagement

Discussion took place on the inclusion of the following items on the Forward Work Programme:

- Local Government Reform to be a standing item on the PSB agenda.
- Part 9 of the Social Services and Well-Being (Wales) Act 2014 and the establishment of a Regional Partnership Board in each Health Board region in Wales.
- Feedback from other PSBs.
- Identifying key milestones for the Wellbeing Assessment and Wellbeing Plan.
- Consideration of the size/extent of the Wellbeing Assessment.

AGREED:-

That the Forward Work Programme, including the additional bullet points above, be noted.

43. **ANY OTHER BUSINESS**

Regional Working

Conwy's Chief Executive (Iwan Davies) reported on a the Welsh Government Cabinet Secretary's announcement that the North Wales Local Authorities in Wales were to work towards regional working and that the rest of Wales' focus would be around Local Health Boards and City Regions. Proposals were requested early in the New Year.

Areas for regional working were as follows:

- School Improvement
- Part 9 Board and Social Integration
- Community Safety Rationalisation
- Infrastructure – Transport

It was noted that there was minimal reference to PSB's. However, Local Authorities Chief Executives were of the view that PSB's played an important role.

Note: at this point Simon Smith (North Wales Fire and Rescue Chief Fire Officer and Chief Executive) and Councillor Hugh Evans (Leader of Denbighshire County Council) left the meeting, therefore, the meeting was no longer quorate.

Health and Wellbeing - Outdoors

Head of Local Delivery North – Natural Resources Wales (Sian Williams) stated that momentum was gathering in relation to this and that a meeting had taken place with Snowdonia Active – Outdoor Sector in relation to addressing mental/physical health and the need for awareness training.

The National Trust provided online information relating to this and had recently received approval for a multi-use path, running from Capel Curig to Pen y Gwryd, which provided access for wheelchairs, bikes and prams.

The Arts Council's links to health and the outdoors and the need for that organisation to be engaged as a stakeholder group on the PSB was highlighted, together with broader engagement with stakeholders to assist in delivering priorities.

Social Media and Community Engagement

It was noted that the Gwynedd and Anglesey PSB used a twitter account in relation to community engagement. It was noted that Conwy operated the 'County Conversation' website, as it was considered that a separate identity for the Conwy and Denbighshire PSB was not necessary.

(The meeting ended at 12.50 pm)
